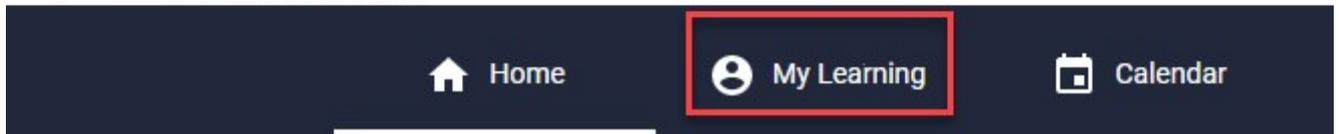
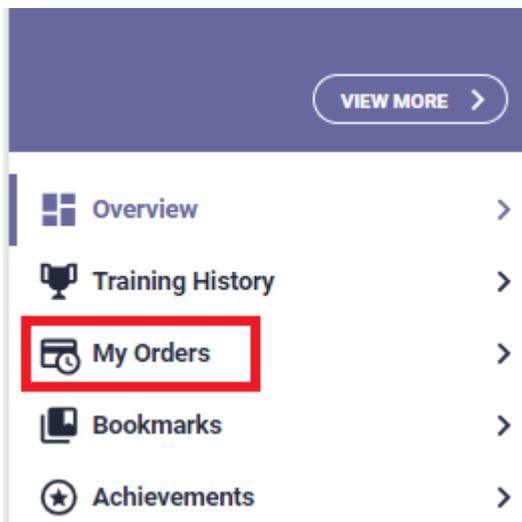


APSLearn: Downloading Tax Receipt

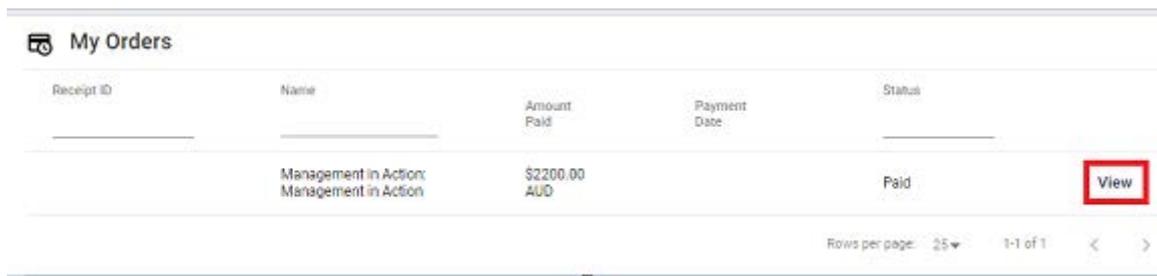
- Log in with your APSLearn profile.
- Click on the **'My Learning'** tab.



- Click on **'My Orders'**



- Locate the course that you wish to view / download the tax receipt for.
- Click on **'View'** on the right side of the screen.



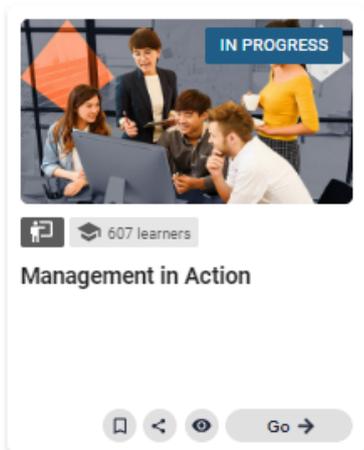
Receipt ID	Name	Amount Paid	Payment Date	Status	
	Management in Action Management in Action	\$2200.00 AUD		Paid	View

Rows per page: 25 1-1 of 1

- This will open the below 'Your Order' window for the course.
- Click on the **'Receipt'** icon at the top of the 'Your Order' window.

Your Order

[View Receipt](#)



IN PROGRESS

607 learners

Management in Action

Go →

Price \$2200.00 AUD

Tax \$0.00 AUD

Amount **\$2200.00 AUD**

Refunds

[Request Refund](#)

You don't have any refunds for this item. If you wish, you can request a refund by clicking the button above.

CANCEL

- This will open the Invoice window, that has all the required information as outlined by our finance department.
- You will then be able to Print the Invoice.

Tax Invoice



Receipt Number: LMS6378
Transaction Number: APSC217657492197322
Receipt Date: 03/04/2024

Sold By
Support Email: APSAcademy@apsac.gov.au

Purchased By
Name: Charlie Finn
Email: charlie.finn@dog.com

Content Name	Price
Management in Action: Management in Action 21 May 2024 9:00 - 21 May 2024 17:00 22 May 2024 9:00 - 22 May 2024 17:00 23 May 2024 9:00 - 23 May 2024 17:00	\$2,200.00 AUD

Total Paid **\$2,200.00 AUD**



CANCEL